

6. Arrival at our school

Payment

You will receive our invoice following the confirmation of your registration. The invoice is issued in EURO.

Payment is requested by bank transfer or by credit card.

For foreign transfers please use the following bank and codes:

Deutsche Bank 24

IBAN: DE 93 7007 0024 0 4022646 00

BIC (SWIFT CODE): DEUTDE33MUC

We can offer the following types of invoicing:

- Gross invoice in the agency's name
- Gross invoice in the student's name
- Net invoice in the agency's name

Conditions

Prices effective for group lessons and one-on-one training are those listed in our current brochure.

These prices are gross prices.

A booking becomes binding when the enrolment form is filled in and returned to us signed. You will receive immediate confirmation. In addition, a down payment of 205 € becomes due at signing.

- The course fees must be paid in full 14 days before the lessons begin at the latest. Payment may be made in cash or by bank transfer. Should the amount due not be paid by the start of the course, inlingua Munich reserves the right to deny the student access to the language lessons and, if applicable, to refuse to perform any further services booked.
- A handling charge of 25 € is made for every change in programme reservation. A one-time exception to this ruling can only be made if the date of the course is changed due to a visa not being issued in time.
- Cancellation of the programme must be in written form. A cancellation fee of 20% of the full price is due on cancellation 14 days prior to the start of the course at the latest; 50% of the full price is due on cancellation less than 14 and more than 7 days before the course starts. On cancellation less than 7 days before the course begins, 80% of the full price will be invoiced. The customary local cancellation fee will be charged for hotel reservations. No refund will be made after the course has started. We recommend taking out a suitable voyage cancellation insurance policy.
- The minimum age for enrolment is 16.
- Insurance coverage is not provided by the school nor by the host family. All participants are responsible for obtaining adequate coverage: we recommend they take out private insurance in their own countries for the length of their stay in Munich.
- Any complaints must be addressed immediately and directly to inlingua Munich. No consideration can be given to complaints received at a later date.
- The school is closed on local and public holidays.
- A lesson represents a unit of 45 minutes.

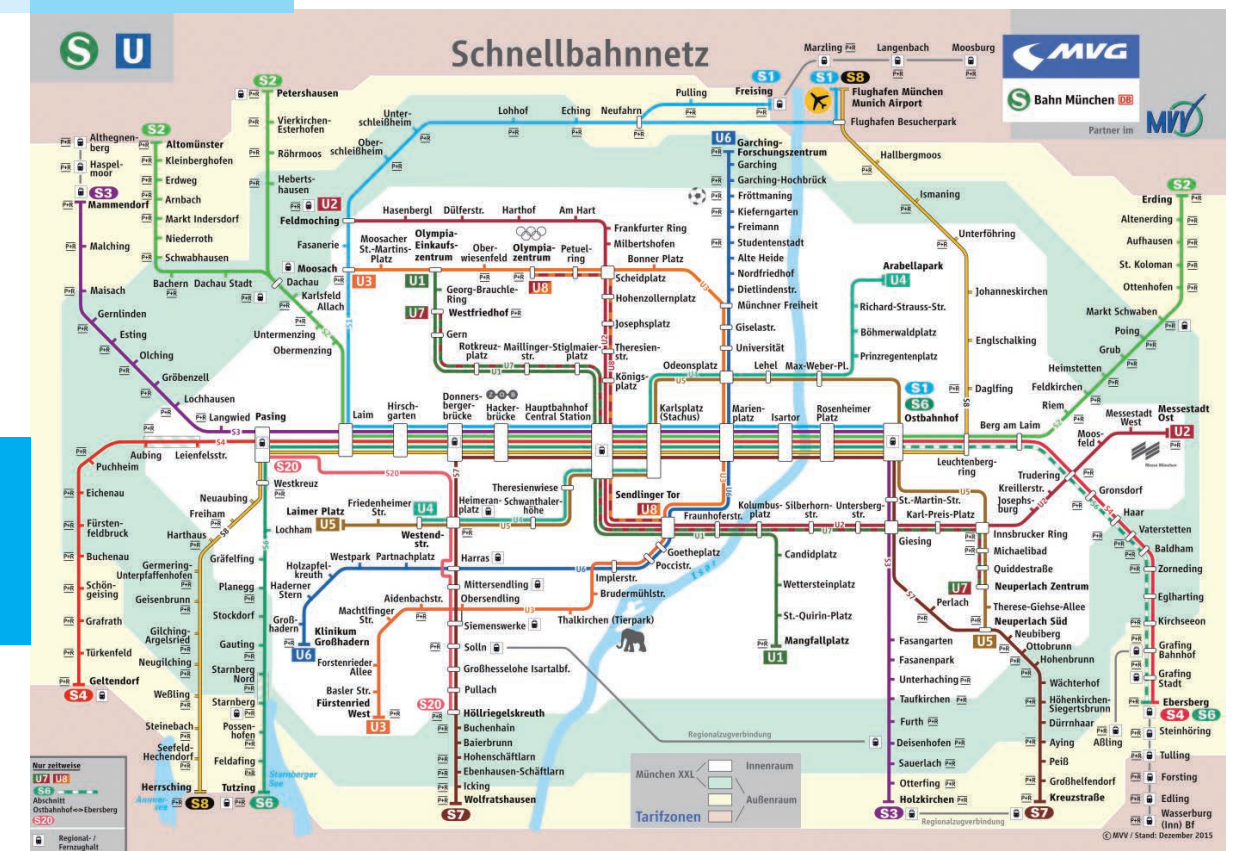
How to get to Munich

- by plane to Munich International Airport: www.munich-airport.de
- by train to Hauptbahnhof München: www.hauptbahnhof-muenchen.de
- by bus to ZOB: www.muenchen-zob.de or to bus station Fröttmaning: www.parkundride.de
- by car

How to get to the city centre by public transport

For the use of Munich's public transport (U-Bahn, S-Bahn, Bus, Tram), we recommend that you buy a weekly or a monthly ticket (IsarCard). You can get an IsarCard at any MVV ticket office or at a ticket agent at a stationery's, a kiosk or at a ticket vending machine.

MVV ticket offices will inform you about the exact prices. www.mvv-muenchen.de



inlingua transfer service

We can arrange a pick-up service for you (one-way or return from the airport, the bus station or the train station). Please let us know your travel details before your arrival (city of departure, airline/train/bus number and arrival/departure dates).

