

enrolment form

PERSONAL DETAILS (BLOCK LETTERS PLEASE)

MALE FEMALE

SURNAME/FAMILY NAME.....

FIRST NAME(S).....

DATE OF BIRTH.....

NATIONALITY.....

OCCUPATION.....

PASSPORT NUMBER.....

ADDRESS

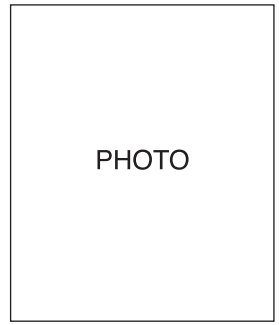
HOME ADDRESS.....

TOWN/CITY.....

POSTCODE..... COUNTRY.....

TELEPHONE No. DAYTIME.....
Code Number

EVENING.....
Code Number



INVOICE ADDRESS

IF DIFFERENT FROM HOME ADDRESS

.....
.....
.....

E-mail:.....

Mobile Tel No:.....

COURSE DETAILS

DAY & DATE OF ARRIVAL.....

DAY & DATE OF DEPARTURE.....

NUMBER OF WEEKS.....

COURSE TYPE (hours per day).....

Indicate the approximate level of your English

COMPLETE BEGINNER (No Knowledge of English) ELEMENTARY INTERMEDIATE
HIGHER INTERMEDIATE ADVANCED PROFICIENCY

PRIVATE TUITION

NUMBER OF HOURS.....

SPECIALISED SUBJECTS.....

.....

.....

If your chosen subject is highly specialised, will you bring with you any relevant texts or documents which you would like us to use during your course?

YES NO

ACCOMMODATION

HOME STAY (Family) HOTEL: (First Class) breakfast & dinner breakfast only SELF CATERING FLAT (Deposit required)

GUEST HOUSE: (Small Hotel) Private facilities breakfast & dinner Private facilities breakfast only No private facilities breakfast only

DO YOU SMOKE? YES NO

IF YOU SMOKE, WOULD YOU AGREE NOT TO SMOKE IN THE HOME STAY HOUSE? YES NO

DO YOU SUFFER FROM ANY ALLERGY OR MEDICAL CONDITION? YES NO

SPECIAL REQUIREMENTS.....

OTHER INFORMATION

I WOULD LIKE A RAIL PASS (£120) YES NO

I WOULD LIKE TO JOIN THE ANGLOLANG INSURANCE POLICY YES NO

HOW DID YOU HEAR OF ANGLOLANG?.....

HAVE YOU BEEN TO ANGLOLANG BEFORE? YES NO

I confirm that all information given on this form is correct and agree to Anglolang's Terms & Conditions:

SIGNATURE.....

DATE.....

(If under 18, parent or guardian's signature)

PAYMENT

I WISH TO PAY:

- by Sterling cheque sent to Anglolang
 by Direct bank transfer to Anglolang's account
 by Visa, Access or Mastercard
 to my local Agent

SPECIAL OFFER

I have booked a minimum of 24 weeks and would like FREE transfer from:

FOR OFFICIAL USE ONLY

Home Stay.....

Accp. letter.....

Invoice.....

Test Paper.....

Accomm.....

Train ticket no.....

Needs analysis

AGENT

Terms and Conditions

BOOKING

Complete the attached Enrolment Form and return it to us by email, fax or post. You can also enrol via our website:

www.anglolang.com

When we receive your booking, we will send you a letter of acceptance, invoice and placement test.

ACCOMMODATION DETAILS

Once we have arranged your accommodation, we will send you details by email or post.

Students should arrive on a SUNDAY and depart on a SATURDAY. Extra nights can be arranged subject to availability.

PLACEMENT TEST

It is important that you complete the placement test BEFORE your arrival. After the placement test, if a student is found to be below the minimum level required to start the course, the school reserves the right to modify the number of lessons.

VISAS

If you need a visa to enter the UK please contact your nearest British Embassy, Consulate or High Commission before arriving in Britain. For detailed entry requirements, you can also obtain information regarding student visas at: www.ukvisas.gov.uk

- If you are planning to study for more than six months, (up to a maximum of 11 months), you should apply for an Extended Student Visitor Visa (11 months).
- If you are planning to study for less than six months you should apply for a Student Visitor Visa.

To obtain the necessary course confirmation documents from us to apply for a visa, a deposit of £500 must be paid when booking.

If a student's visa application is rejected after payment has been received, we will refund the full amount paid (minus a £50 administration fee) once we have received a copy of the visa refusal letter.

Please provide a copy of your Visa and a copy of the cover of your Passport on arrival at Anglolang.

PAYMENT

The course fees must be paid in full before you begin your course. Full instructions on how to pay will be on your invoice. Your booking is only guaranteed once payment has reached our bank account. All weeks are charged as full weeks. There are no reductions in fees for late arrival or early departure.

Methods of payment:

1. Direct bank transfer to our account

Please inform your bank that you will pay ALL bank transfer charges in your own country and the UK. Please ensure your name and registration number is on all bank transfer documents.

Account No: 70120014 **Sort Code:** 20-75-92

Account Name: Anglolang Scarborough Limited

Bank: Barclays Bank plc

IBAN: GB43 BUKB 2075 9270 1200 14

SWIFT/BIC: BUKGBG 22

2. Credit Card

Visa or Mastercard.

3. Sterling cheque drawn on a British bank

MEDICAL & TRAVEL INSURANCE

It is strongly recommended that insurance be taken out before arrival. You can do this on the internet: www.course-u-can.com

PUBLIC HOLIDAYS

There are no lessons on UK public holidays. During weeks including public holidays, only private tuition lessons will be compensated for.

CANCELLATION

Cancellation before the course start

This should be made in writing. For cancellations made less than 30 days before the course start, a fee of £500 will be charged. For cancellations made less than 2 weeks before the course start, an all inclusive fee for 1 week will be charged.

Cancellation after the course start

Once you have started your course no refunds are given. It is not possible to transfer any fees to a third party. **We strongly advise you to take out course fee cancellation insurance.**

Attendance

Students who have been issued with a visa must comply with UK Border Agency (UKBA) regulations. Please note that the UKBA treats any unauthorised absence of 10 consecutive days as a breach of its regulations, which will result in the withdrawal of the Student's right to remain in the UK. The school is required to report this absence to the UKBA.

ANGLOLANG

ACADEMY OF ENGLISH

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England

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