



GENERAL INFORMATION FOR ALL PROGRAMMES

YEAR ROUND TRANSFERS

DUBLIN & BRAY

1 pax	€95
2 pax	€50 per person
3 pax	€40 per person
4 - 14 pax (minibus)	€315

EACH WAY

WINCHESTER

From Heathrow & Gatwick Airport	£115 per person
From Southampton Airport	£45 per person

TRANSFER NOTES:

- All students under the age of 18 traveling without an adult must book return airport transfers
- All students arriving between 21:30 and 06:00 must book an arrival airport transfer
- An airport transfer can only be arranged when flight information is received in writing by ATC Language Schools at least 10 days prior to arrival
- ATC Language Schools cannot accept responsibility for student arrivals unless this procedure is followed

SUMMER CENTRE TRANSFERS

LOCAL AREA

Local area transfer fees apply to students arriving to Dublin Airport travelling to a Dublin area centre. Transfer fees are quoted each way.

	<u>Under 16 years</u>	<u>16 years +</u>
1 pax	€125 *	€95
2 pax	€65 per person	€50 per person
3 pax	€50 per person	€40 per person
4 - 14 (minibus)	€315	€315
15 - 45 pax (coach)	€395	€395

*PLEASE NOTE THAT DURING THE HIGH SEASON, STUDENTS MAY BE REQUIRED TO SHARE A TRANSFER IF THEY ARE TRAVELLING TO THE SAME CENTRE AND HAVE COME ON FLIGHTS AT THE SAME OR SIMILAR TIME.

PROVINCIAL AREA

Provincial area transfer fees apply to students arriving to Dublin Airport travelling to Kilkenny and Limerick centres. Transfer fees are quoted each way.

	MINIBUS	COACH
DUBLIN ▶ KILKENNY	€450	€ 550
DUBLIN ▶ LIMERICK	€525	€ 625



IMPORTANT INFORMATION

VISA REQUIREMENTS

All students should check their individual visa or travel permit requirements with their Irish or British Embassy/ Consulate.

PROGRAMMES

ATC Language Schools will only be liable to provide groups and/or individuals with the programme agreed in writing with its agent/client.

TARIFFS

All course prices are gross unless otherwise stated. ATC Language Schools reserves the right to alter rates should economic trends or government increases make this necessary.

EXTRAS

Any extras to the programme as set out in the tariff must be requested in writing in advance of arrival.

INSURANCE

Before travelling to Ireland or England, all persons participating in ATC Language Schools programmes must arrange their own insurance against all expenses that might arise due to accident, illness or loss of luggage, personal effects and money. ATC accepts no responsibility in the event of such occurrences. Providers of activities such as horse-riding, cycling etc. insist that minors have an insurance waiver signed by their parent, guardian or group leader before commencement of such activities. ATC Language Schools is precluded by the terms of its own insurance policy from signing such insurance waivers.

Students travelling from EU countries should bring their European Health Card with them. Please note that this will not cover elective procedures or dental visits. We can organise medical insurance for non-EU students for long term courses only.

HEALTH PROBLEMS

ATC Language Schools must be advised of any health problems or specific dietary requirements of participants at the time of booking.

DAMAGE

Programme participants are liable for any damage caused by them and payment for such damage must be made immediately.

AIRPORT TRANSFERS

An airport transfer can only be arranged when flight information is received in writing by ATC Language Schools a minimum of 10 DAYS prior to arrival. ATC Language Schools cannot take responsibility for student arrivals transfer unless this procedure is followed.

ERASMUS+

ATC courses are eligible for Erasmus+ funding. Erasmus+ is the EU's programme to support education, training, youth and sport in Europe.

The PIC number for ATC Language Schools is: 943740646. Please use this number when applying through the Erasmus+ scheme.



PAYMENT AND HOLIDAYS, IRELAND

ATC LANGUAGE SCHOOLS - IRELAND

PAYMENT

Payment in full in Euro must reach our account 28 days prior to arrival. Services will only be provided when payment is received. Payment must be made by swift telegraphic transfer directly to:

Account Name: ATC Language & Travel Ltd.
 Account Number: 00691071
 Bank Name: Allied Irish Banks
 Bank Address: 37 Upper O'Connell Street, Dublin 1.
 Bank Swift Code (BIC): AIBKIE2D
 Bank Code: 93-10-55
 IBAN: IE 16 AIBK 9310 5500 6910 71

Visa Requiring Students - Under new legislation in Ireland all visa requiring students advance funds will be held in a segregated account (Escrow) until your visa is approved and a copy sent to PaytoStudy. Please use the payment link - <https://atclanguageschool.paytostudy.com>

CANCELLATION POLICY:

ARRIVAL DATE:	REFUND:
WITHIN 28 DAYS	75% OF TOTAL
WITHIN 14 DAYS	50% OF TOTAL
WITHIN 7 DAYS	25% OF TOTAL

Under no circumstances will the company refund, either partially or fully, any course fees once the student has commenced their contracted course of study.

In the event that a student is unsuccessful in their visa application all fees will be refunded within 7 days on receipt of a copy of the visa refusal document.

CANCELLATION OF PROGRAMMES

ATC Language Schools reserves the right to cancel arrangements if the booking conditions are not met.

ATC Language Schools reserves the right to cancel programmes that are not filled.

NATIONAL AND SCHOOL HOLIDAYS*

School Commences	Monday 6th January 2020
Saint Patrick's Day	Tuesday 17th March 2020
Easter Monday	Monday 13th April 2020
Public Holidays - Mondays	4th May, 1st June, 3rd August & 26th October 2020
Christmas Holidays	Monday 21st December 2020 to Friday 1st January 2021 inclusive
School Commences 2021	Monday 4th January 2021

*THERE IS NO REFUND FOR TIME MISSED DUE TO PUBLIC HOLIDAYS



PAYMENT AND HOLIDAYS, ENGLAND

ATC WINCHESTER - ENGLAND

PAYMENT

Payment in full in Sterling must reach our account 28 days prior to arrival. Services will only be provided when payment is received. Payment must be made by swift telegraphic transfer directly to:

Account Name:	Winchester School of English Ltd
Account Number:	51859463
Bank Name:	HSBC Bank Plc
Bank Address:	58 High Street, Winchester, Hampshire, SO23 9BZ
Bank Sort Code:	40-46-39
Branch BIC:	HBUKGB4113K
IBAN:	GB77 HBUK 4046 3951 8594 63

CANCELLATION POLICY:

More than two weeks' notice before arrival: All tuition, accommodation and transfers will be refunded less the non-refundable deposit of £150.

Less than two weeks notice before arrival: 2 weeks tuition and accommodation will be retained and the balance will be refunded.

Under no circumstances will the company refund, either partially or fully, any course fees once the student has commenced their contracted course of study.

In the event that a student is unsuccessful in their visa application all fees will be refunded within 7 days on receipt of a copy of the visa refusal document.

CANCELLATION OF PROGRAMMES

ATC Winchester reserves the right to cancel arrangements if the booking conditions are not met.

ATC Winchester reserves the right to cancel programmes that are not filled.

NATIONAL AND SCHOOL HOLIDAYS*

School Commences	Monday 6th January 2020
Good Friday	Friday 10th April 2020
Easter Monday	Monday 13th April 2020
Public Holidays - Mondays	4th May, 25th May, 31st August 2020
Christmas Holidays	Monday 21st December 2020 to Friday 1st January 2021 inclusive
School Commences 2021	Monday 4th January 2021

*THERE IS NO REFUND FOR TIME MISSED DUE TO PUBLIC HOLIDAYS



BRAY SCHOOL / HEAD OFFICE

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ALTO Association of
Language Travel
Organisations

BU Bildungsurlaub-
Approval.de



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