

## APPLICATION FORM

We kindly ask you to fill out this form and send it to the following fax n. 0039 0577 270 646.  
Please print clearly. Thank you!

**Student details** – Last name : \_\_\_\_\_ First name : \_\_\_\_\_

Date of Birth : dd / mm / yyyy,  Male,  Female – Nationality : \_\_\_\_\_ Mother tongue : \_\_\_\_\_

Address : \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile phone: \_\_\_\_\_

E- mail: \_\_\_\_\_ Emergency phone: \_\_\_\_\_

**Course details** – Location :  Siena,  Viterbo,  Ischia - Italian level :  Advanced,  Intermediate,  Element.,  Beginner

Starting date: dd / mm / 2019 - Ending date: dd / mm / 2019 - nr. of Weeks: \_\_\_\_\_ Selected course \_\_\_\_\_

Starting date: dd / mm / 2019 - Ending date: dd / mm / 2019 - nr. of Weeks: \_\_\_\_\_ Selected course \_\_\_\_\_

**Accommodation details** :  Single room,  Double room (for people traveling together) with \_\_\_\_\_

other \_\_\_\_\_, arrival : dd / mm / 2019, departure : dd / mm / 2019,

Smoking,  Non-smoking,  Special dietary request or allergies \_\_\_\_\_

I'll make my own arrangements,  Hostel (Ischia) ,  Hotel (Siena, Ischia) ,  Residence (Siena, Ischia) ,  Homestay B&B

(Siena),  Homestay half-board (Siena),  Shared apartment no meals (Siena),  Private apartment (Siena),  Villa (Siena)

**Transfer details** - Arrival transfer required :  Yes,  No

**Payment** - Applications should be sent to the booking office at least 30 days before the beginning of the course together with the €200,00 deposit fee; please remember that in case of no-show no refunds are possible. Payment of the deposit may be made by Credit card or Bank transfers.

**Credit card details** I want to pay the deposit (200,00 Euro) by:  bank transfer, credit card (  Visa,  MasterCard )

Name of Card Holder: \_\_\_\_\_ Credit Card Number: \_\_\_\_\_

Security Code (final 3 digits of number on back of the card) \_\_\_\_\_ Expiration Date (mm/yy) : mm / yy

I hereby enroll for a course at Soc.Dante Alighieri Siena for the period shown above, and accept the Terms and Conditions.

Student or Parent/Guardian Signature \_\_\_\_\_ Date dd / mm / 2019

### TERMS AND CONDITIONS

**ACCEPTANCE:** The School will notify the Student of the School's acceptance or non-acceptance into the Program via email.

**APPLICATION:** The Student hereby makes application for acceptance into a program, (hereinafter the "Program"), to be conducted by the school. The School reserves the right to accept or reject the Student's Application in its sole and absolute discretion. The Program begins when a representative of the School physically meets the Student at the School. The Program ends once the last lesson has ended.

**BALANCE:** The balance must be paid in full before the starting date of the course.

**BEHAVIOR & STANDARDS OF CONDUCT:** The School naturally expects all Students to treat fellow students, flat mates and families with respect. Student agrees to the Standards of Conduct in its entirety and authority to dismiss or expel a Student basted on violations or infractions of these standards. The Program directors will not allow disruptive or misbehaving Students to impair or diminish the Program benefits for the other Students. Student hereby agrees to comply to the the Standards of Conduct. The Student's violation or disregard of the Standards of Conduct may be grounds for Student's expulsion or restitution from the Program by a Program director or the School.

**BREAK:** Students booking for 12 weeks or more are entitled to take 2 weeks break which will not be counted as part of the 12 or more weeks of study. Students who wish to take a break must communicate the exact break dates to the Front Office Assistants. Housing during the break will not have to be paid if the Student takes all personal belongings and returns the keys to the landlord. On the other hand, it is possible for the Student to keep the housing during the break and pay for the entire period of stay.

**CANCELLATION POLICY:** Student may cancel participation in the course at any time by delivering written notice to the School via email. The School applies the following fees for cancellations:

- More than 30 days before the beginning of the course - Administration fees (70 Euro);
- Between 30 and 15 days before the beginning of the course - Administration fees (70 Euro) and 30% of the tuition fees;
- Between 14 and 7 days before the beginning of the course - Administration fees (70 Euro) and 50% of the tuition fees;
- Less than 7 days before the start of the course - Administration fees (70 Euro), 100% of the tuition fees, 50% of the accommodation costs;
- In case of no-show without notice - the School will charge in full the Administration fees, Tuition fees, and Accommodation costs.

**CANCELLATION POLICY IN CASE OF VISA REFUSAL:** Student must send official letter of visa refusal to the School. School will only require payment of Administration fees (70 Euro) and any fees incurred by the School for mailing of documents to the Student or consulate of competence. Any other payment received by the School from the Student will be reimbursed in full.

**COURSE CHANGES:** Deposits and fees are non-transferable and may not be accredited to other persons.

**COURSE LEVEL CHANGES:** Students who wish to change course levels must refer to the Director of Studies.

**EFFECTIVE DATE:** The effective date of this Contract shall be deemed to be the date on which the Student sends the Application Form.

**ENROLLMENT AND PAYMENT:** Applications should be sent to the booking office at least 30 days before the beginning of the course together with the deposit (200,00 Euro). For applications sent less than 30 days before the beginning of the course, the total fees must be paid in full. Student is required to send by fax/email copy of the bank transfer or make credit card payment online.

**FEES INCLUDE:** Lessons, certificates, use of facilities such as the library and study zones, Wi-Fi connection at the School, and the "Co-curricular and Social Activities" offered by the School (trips/activities requiring additional payment are not included).

**FEES DO NOT INCLUDE:** Textbooks, Accommodation, official PLIDA Examination Fees, transfer to and from the train-station/airport, bank charges, insurance, and any other fees not expressly mentioned under "Fees Include".

**FORCE MAJEURE:** The School shall not be responsible for its non-performance under this Contract, in whole or in part, if such non-performance is on account of events outside the control of the School including, but not limited to, acts of God, war, labor strikes, transportation strikes, political turmoil/revolt, or inclement weather.

**HOLD HARMLESS:** Student hereby releases, discharges, acquits, indemnifies and holds harmless the School, its officers, directors, shareholders and employees, and the program directors, including their heirs or assigns, from any and all claims, demands, liabilities and/or causes of action, of whatever kind or character, relating to any illness, accident, injury, death that may be sustained by Student, and/or any property loss, damage, or theft that may be sustained by Student, during, or after the Program, and/or any financial loss that may be incurred by Student as a result of Student's expulsion or dismissal from the program.

**HOUSING:** By carefully following the preferences specified by the Student in the enrollment form, the accommodation department does it's best to ensure that Student is placed in the most suitable housing choice. Student should specify any particular requirements and expectations in the enrollment form. Students are responsible for the day to day cleaning of their room/apartments.

**HOUSING CHANGES:** Housing changes will be taken into consideration after the Student submits in writing the reason for the need of housing change. Housing will be changed in the event that there is a serious problem or particular situation requiring a need of housing change. The School will apply a fee of 50,00 Euro for unjustified accommodation changes.

**INFORMATION:** The school will send the Student by email all the necessary information at least 2 weeks before the beginning of the course, and only after having received the total fees due (course + accommodation + administration fees).

**INSURANCE:** Students are strongly advised to obtain medical and personal insurance before leaving their home country. Student shall be solely responsible for obtaining and maintaining health insurance. The School does not provide any insurance of any kind for the Student, including health, accident, life, or property loss insurance. The Student acknowledges that in the event the Student has a medical need that requires medical attention, evacuation or repatriation that any such care or evacuation is at the Student's sole expense.

**LANGUAGE OF LESSONS** – all of the School's lessons and activities are held in Italian unless otherwise specified.

**LIMITATION OF SCHOOL'S FINANCIAL LIABILITY:** In no event shall the School be liable to the Student for an amount of money exceeding the amount paid by the Student for the Program less all costs and expenses incurred by the School on the Student's behalf. Such costs and expenses include, but are not limited to, airfare, transportation, tours, tour guides, excursions, events, attractions, hotel/lodging, meals, housing, courses, classes, instruction, and tutoring. Any damage, expulsion, or unforeseen on-site expenses or fees related to the Student are pre-authorized and pre-approved by the Student.

**LOST/STOLEN OBJECTS:** The School is not responsible for any lost/stolen objects in or out of the School (including accommodation).

**MINIMUM AGE:** The School will accept Students under 18 years of age only under the supervision and legal responsibility of the Student's parent(s) or legal guardian(s).

**MINIMUM NUMBER OF PARTICIPANTS:** The School reserves the right to offer an alternative course of equal value in the event of insufficient applications.

**PAYMENT METHODS:** Student must provide evidence of payment to the School. The School accepts cash, credit cards (Visa and MasterCard), bank transfer in Euro, bank transfer in US dollars, and Italian bank check's.

**PERSONAL DATA:** Student authorizes the treatment of his/her personal data according to the current Italian directives (Law No. 196 of 30 June, 2003) Privacy policy. Student agrees to periodically receive information, publicity or promotional material. Students may at any time, request that such personal data be removed from the mailing list of the School, in accordance with Italian law.

**POSTPONING:** The School will apply a 50,00 Euro accommodation fee to Students who postpone the beginning of a course with two weeks or more written notice. With less than one-week notice, the Student must pay one-week accommodation fee. These fees do not apply in case of postponing due to documented Visa issues.

**PUBLIC HOLIDAYS:** No lessons will take place on public holidays as indicated in the Application Form. No refunds or make-up lessons will be held for lessons not held on these dates. For the Palio, on July 2nd and August 16th the School will close in the afternoon. Missed afternoon lessons on Palio dates will be re-scheduled.

**STUDENT INFLICTED DAMAGES:** Students are wholly and fully financially responsible for paying any damages caused by their actions or behavior. Damages caused by the Student includes, but is not limited to, property damages in homestay, apartments, residence, damages at a hotel or accommodation venue, damages on transportation, and personal physical damages or injuries. If any damage is incurred to the property of the School or to third parties contracted by the School, the cost of these damages must be settled immediately at the School by those responsible.

**VENUE:** In the event any dispute arises concerning this Contract, venue shall lie in Siena, Italy.

**VISA REFUSAL CANCELLATION POLICY:** Student must send official letter of visa refusal to the School. School will only require payment of Administration fees (70 Euro) and any fees incurred by the School for mailing of documents to the Student or consulate of competence. Any other payment received by the School from the Student will be reimbursed in full.

**The Programs shown in our web-site/brochure are only indicative, the School reserves the right to alter dates, times and contents of courses at any time. The School will give the Student the revised schedule upon arrival at the School. The School reserves the right to adjust fees in the event of particular international monetary situations.**



# Dates & Prices 2019

[www.dantealighieri.com](http://www.dantealighieri.com)

[www.artandcooking.com](http://www.artandcooking.com)

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